

Contract Number: DACW 6903D 0007 WO 0004

October 28, 2003

DEPARTMENT OF THE ARMY
CORPS OF ENGINEERS
Huntington District
502 8th Street
Huntington, West Virginia 25701-2070

△ A Approved as submitted	△ D Will be returned unopened in a
△ B Approved as amended	correspondence
condition	returned (See Attached)
requirements	Acknowledged
△ C Approved, exceptions	If acknowledgment does not
on drawings. Refer	complete as noted with Contract
attached sheet. If	requirements
required	Specify

Date: 11/21/03 Checked By: Lisa A. Humphreys
Approval subject to provisions of the contract.

DEPARTMENT OF THE ARMY
HUNTINGTON DISTRICT CORPS OF ENGINEERS
CONSTRUCTION BRANCH

Attn: Lisa Humphreys

RE: FINAL Letter Addendum for Quality Control Plan
TNT Area B and Pentolite Road Redwater Pond Area
Bioremediation of Contaminated Soil
Plum Brook Ordnance Works
Sandusky, Ohio
Contract No. DACW69-03-D-0007, Work Order No. 0004

Dear Ms. Humphreys:

Pursuant to our discussion of October 28, 2003, this letter is being submitted as a revision of the previous Letter Addendum that was submitted on September 3, 2003. This addendum addresses personnel changes including changes in Quality Control (QC) personnel. Specifically, David John Walker is being added as a laborer. The September 3, 2003 letter addendum follows in its entirety with the above named personnel added to the appropriate sections.

If you have any questions, please let me know. I can be reached at 304-755-8448.

Sincerely

Ruth M. Porter
Senior Chemist

ITEM # 1
TRANSMITTAL # 0004

September 3, 2003

DEPARTMENT OF THE ARMY
CORPS OF ENGINEERS
Huntington District
502 8th Street
Huntington, West Virginia 25701-2070

Attn: Lisa Humphreys

RE: Letter Addendum for Quality Control Plan
TNT Area B and Pentolite Road Redwater Pond Area
Bioremediation of Contaminated Soil
Plum Brook Ordnance Works
Sandusky, Ohio
Contract No. DACW69-03-D-0007, Work Order No. 0004

Dear Ms. Humphreys:

Pursuant to our discussion of September 2, 2003, this letter is being submitted as an addendum to the previously approved Quality Control Plan (under Contract DACW69-00-D-0021) for the Plum Brook Ordnance Works located in Sandusky, Ohio. This addendum addresses personnel changes including changes in Quality Control (QC) personnel. The members of the Independent Quality Control Team were changed due to the fact that the past reviewers (Dave Beam and Chris Burke) are no longer employed with WTI. A second QC Officer was added due to the 7 day a week schedule required for the composting. Please note the following changes/additions to the Final Quality Control Plan issued under Contract DACW69-00-D-0021, Work order 20 (prepared by WTI September 2002).

Section 3.4.5 Project Organization

D. On-site Supervisor—The on-site Supervisor will be in charge of field activities when the Project Manager is away from the site. Due to the fact that composting requires personnel on-site 7-days a week, WTI will utilize two on-site supervisors to perform the work. The on-site supervisors will be rotated at the site.

<u>On-site Supervisor</u>	<u>Phone Number</u>
Zatto Hager	(304) 755-8448
	(cellular phone) (304) 544-5840
Ronald Evans	(304) 755-8448
	(cellular phone) (304) 542-0505

E. Site Safety and Health Officers (SSHO) – The SSHO will be responsible for safety on site. Andrea Thomas and Mindy L. Tilley from Pinnacle Environmental, a company specializing in safety and health issues, will serve as the safety officers. The safety officers will be rotated at the site

<u>SSHO</u>	<u>Phone Number</u>
Andrea Thomas	(304) 757-5204
Mindy L. Tilley	

F. QC Officer—This person is responsible for quality control (QC) at the site. This person has the authority to stop the work if QC is not being met. The QC Officer shall be responsible for sampling activities and field screening of samples. Due to the nature of the project, WTI shall utilize two QC officers who will serve on a rotational basis.

<u>WTI QC Officer</u>	<u>Phone Number</u>
Senah Gussler	(304) 755-8448
Rodney Roberts	(304) 755-8448

G. Field Personnel – These personnel are responsible for assisting the Project Manager in completing the tasks required under this contract.

<u>WTI Field Personnel</u>	<u>Phone Number</u>
Eddie Anderson	(304) 755-8448
Gary Henry	
Lynn Moles	
Chester Porter	
Malcolm Slone	
Dwayne James	
Keith Meeks	
David John Walker	

- H. WTI's Independent Quality Control Team--** An internal quality control team will independently review the work plans and reports to ensure that they meet requirements of the Scope of Work. The IQCT may perform on-site QC audits.

<u>WTI Independent Quality Control Team</u>	<u>Phone Number</u>
Joseph Wheeler	(304) 755-8448
Julie Glockner	(740) 574-6144

- I. Meyers Dairy Farm-** This company will provide and deliver all of the amendments used in the ex situ composting.

<u>Meyers Dairy Farm Contact</u>	<u>Phone Number</u>
Dewey Meyers	419-945-2651

4.1 Independent Quality Control Team (IQCT)

This section changes from the Final QCP (WTI, September 2002) because of a change in reviewers.

<u>Senior Review</u>	<u>Phone Number</u>
Joseph Wheeler	(304) 755-8448

A Peer Review of the plans will be performed to determine their adequacy, completeness, and verification that the work was conducted in accordance with the scope of work, policies and guidelines.

<u>Peer Review</u>	<u>Phone Number</u>
Julie Glockner	(740) 574-6144

If you have any questions or require additional clarification, please feel free to contact me.

Sincerely,

Ruth M. Porter
Senior Chemist